

# Cat Assessment Team (CAT) Volunteer Volunteer Position

## DESCRIPTION

The basic function of the Cat Assessment Team (CAT) Volunteer is to identify and profile cats at Austin Animal Center (AAC) that are most in need of intervention by APA!. The key functions of the CAT Volunteer include assessing cat behavior and health at AAC and reporting their findings to the APA! Cat Program. Emphasis is placed on cats on the ATTN list as well as those APA! is concerned about or believes they can help.

## WORKING RELATIONSHIPS

The CAT Volunteer reports to the Cat Assessment Team Lead.

## DUTIES AND RESPONSIBILITIES

- Compile accurate evaluation of cats at AAC to help with placement at APA!
- Review shelter notes.
- Safely handle cats.
- Follow evaluation policies and procedures.
- Complete evaluation report by 9 pm on the assessment day.
- Represent APA! positively while visiting the cats at AAC

## REQUIRED QUALIFICATIONS

- Must be detail oriented.
- Must be computer literate; word processing is necessary to complete forms in a timely manner (same day).
- Must be adept at using a smartphone/camera (to take photos).
- Must provide their own transportation to AAC. Team members do all their assessments on location at AAC. After assessments are made, reports are finished from home.
- Must be able to work independently 1 day a week for 2-3 hours.
- Must commit to working for at least 6 months on the team.
- Understanding of basic cat signals and the ability to read their behavior (preferable, but not necessary).
- Ability to recognize signs and symptoms of health issues (preferable, but not necessary)

## EXPECTATIONS

- Must embody APA!'s core values of innovation, respect, drive, resourcefulness, and inclusion
- Commitment to APA!'s customer experience expectations
- Willing and committed to working well with volunteers and staff in all roles
- All volunteers are expected to uphold by APA!'s Core Values when present on grounds and representing APA! publicly.

## TRAINING

An extensive training program is provided (one-on-one training sessions, shadowing, and practice reporting before beginning independent visits). CAT Volunteer will also receive ongoing support from other volunteers. Once trained, CAT Volunteer can visit AAC any time during their hours of operation (11 am-7 pm), on their agreed upon day.

*Please note, all volunteer positions are unpaid and do not qualify for employee benefits.*